



City of Dallas, TX

DIRECTOR OF TRINITY WATERSHED MANAGEMENT



Photo Credit: David Worthington, 2014 First Place Winner

1500 Marilla St. Dallas, Texas



The Community

The City of Dallas, Texas is centrally located in North America and has a population of approximately 1.2 million residents and is the third-largest city in the state of Texas and the ninth largest city in the United States.

With the cost of living at 98.9% of the national average and no personal income tax, Dallas offers a wonderful quality of life. A growing transit system includes 74 rail stations, plus 3 planned or under construction. Area colleges and universities enroll 317,000 students and Dallas has the largest arts district in the country. Thousands of restaurants, 24 libraries, 70 million square feet of shopping, 23,000 park acres, over 100 miles of trails, plus franchises for all the major professional sports leagues provide endless entertainment.

Dallas' diverse business environment offers almost any career the opportunity to grow. Over 63,000 businesses call the City of Dallas home, including global leaders such as Texas Instruments, AT&T, Celanese and Southwest Airlines. Dallas' 53,000 small businesses offer numerous employment opportunities.

There are 25 colleges and universities in Dallas-Fort Worth, including ten in the City of Dallas or literally across the street. Southern Methodist University, the University of Texas at Dallas, the University of North Texas at Dallas, Dallas Baptist University, Paul Quinn College, Criswell College, Dallas Theological Seminary, Parker University and the University of Dallas provide a diverse set of opportunities for four-year and advanced degrees in or adjacent to the City of Dallas.

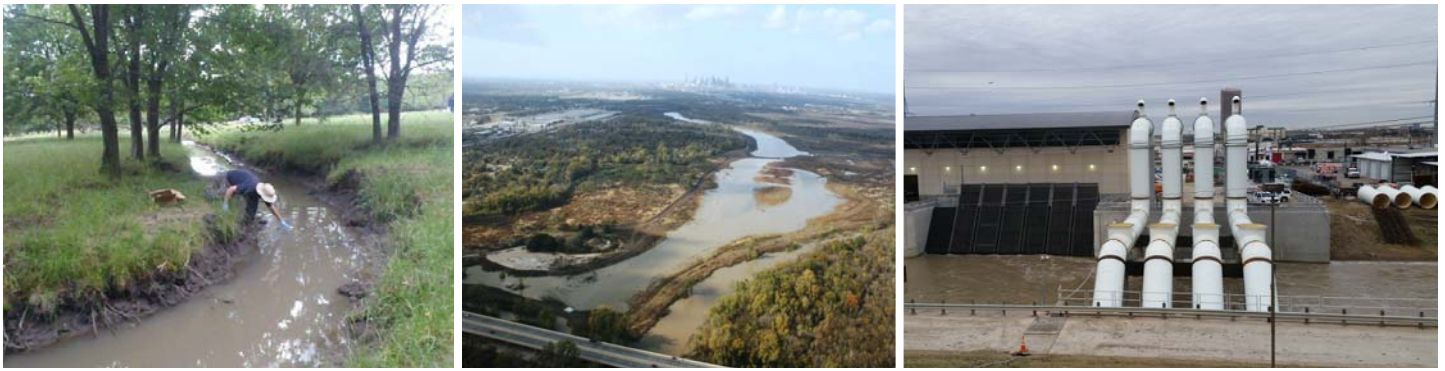
The Dallas Arts District is home to a diverse mix of museums, performance halls, restaurants, and residences. A \$338 million expansion included construction of the Winspear Opera House and the Wylie Theater to join the district's Dallas Museum of Art, Morton H. Meyerson Symphony Center and Nasher Sculpture Center. In 2012 the City Performance Hall joined the list of architectural gems in the district.

The Dallas park system includes 47 community and neighborhood recreation centers, 856 sports complexes, 305 playgrounds and picnic areas, 111 miles of hiking and biking trails and six 18-hole golf courses. The Great Trinity Forest, with 6,000 acres, offers additional natural trail, horseback riding, and kayaking experiences. Not part of the city's park system, the Dallas Zoo and Dallas Arboretum provide additional recreational opportunities.

Professional sports opportunities include the Dallas Cowboys (NFL), Dallas Stars (NHL), Dallas Mavericks (NBA), Texas Rangers (MLB) and FC Dallas (MLS).

Government

The City of Dallas has a Council-Manager form of government. Under this form of government, the elected City Council sets policies for the operations of the City. The City Council consists of the Mayor and 14 Council members serving as representatives to the 14 Council Districts. The administrative responsibility of the City rests with the City Manager.



Trinity Watershed Management

Trinity Watershed Management department encompasses three divisions that provide services to all citizens and business of Dallas:

Flood Control: Flood protection is the primary service provided by the Flood Control Division, and is provided through the maintenance and operation of the Dallas Floodway Project consisting of pump stations, pressure sewers, levees, flood walls, drainage/closure structures, channels, floodway and miscellaneous facilities. Maintenance of the Dallas Floodway System must be performed in accordance with U.S. Army Corps of Engineers (Corps) regulations. Other duties include maintenance of Flooded Roadway Warning System (FRWS), flood gauge sites, retention/detention basins, and Civil Defense sirens. Additional duties include removal of blockages on City-owned creeks/channels, storm sewers, and response to inclement weather emergencies such as snow/ice, wind storms and street flooding.

Stormwater Management: The Stormwater Management division promotes stewardship of the lakes, creeks and Trinity River through Dallas and works to maintain regulatory compliance with applicable federal, state, and local stormwater regulations. The division performs regular water quality monitoring and inspects Dallas construction sites and industrial facilities to confirm and enforce related permit compliance. The Outreach team promotes stormwater pollution prevention and natural resource stewardship by providing related education to City staff, the general public, school children, and the business community. These efforts protect the City's creeks, lakes, and rivers to maintain water resource uses, within a clean healthy environment. The division also has an administration group that prepares the operating and capital budgets for the department, manages the finances related to the stormwater utility, oversees the International Standards Organization (ISO) 9000 and 14001 efforts, handles community engagement, processes service requests and open record requests, and manages purchasing and payments for the department.

Floodplain & Drainage Management: Floodplain and Drainage Management provides studies and mapping to ensure that public infrastructure and private developments are designed to avoid flooding. It encourages the preservation of natural streams and green space and prohibits development in areas that are prone to flood, as required by state law unless an acceptable floodplain fill permit is issued. This service qualifies Dallas property owners for a 15% discount on their flood insurance which provides annual savings for all policy holders (please speak to your insurance agent or FEMA to learn more about the discount and how it might apply to your insurance policy.) Additionally, this division is responsible for the planning, design, construction, administration and management of the drainage infrastructure projects in Capital Bond programs.

The Department is also responsible for the implementation of the Trinity River Corridor project. The project is the most complex and the largest urban development effort undertaken by the City of Dallas. This multi-generational project provides critical flood protection, transportation improvements, recreational amenities, environmental restoration/preservation, and economic development for the Trinity River Corridor which covers 20 miles or 10,000 acres. Implementation of the project is in accordance with the Trinity River Corridor Project Balanced Vision Plan. Implementation of this project involves planning, design, construction and maintenance of many varied types. Project partners include other federal, state, county, and private sector entities.

The Position

The Director of Trinity Watershed Management is responsible for the oversight of these divisions. The Director plans, organizes and directs the overall management, administration operation and maintenance for the department.

Essential Functions

- Manages the stormwater utility with a budget of approximately \$54 million per year of which approximately \$27 million is for departmental operations.
- Manages a capital improvement program of over \$700 million through FY 17.
- Plans, administers and directs the overall management, administration, operation and maintenance of the department facilities, equipment, budget, policies, and procedures to maintain the department 24/7/365.
- Establishes priorities for all service delivery elements through procedures and strategies to accomplish timely and effective utilization of available services.
- Evaluates and analyzes monthly management reports to make budgetary recommendations and to make strategic decisions, not only for the Department but also for the City's stormwater utility.
- Directs managerial staff which includes hiring, training, performance evaluations and other personnel actions to ensure productivity and quality standards are maintained.
- Responds to all special research requests and coordinates responses with the City Manager or City Council to provide accurate and timely results.
- Oversees general administration of the department including department's operating budget with review of significant variances to resolve budgetary problems.
- Identifies areas of quality management to enhance productivity through improved work procedures, practices, communication and accountability.
- Represents the City at local, state and national organizations, at professional activities, and with the media to maintain the image of the City, provide accurate information concerning departmental programs, and educate the public on topics related to drainage and water resources.
- Regular, reliable and punctual attendance is an essential function of the job and included frequent night and weekend meetings and functions..
- Responsible for emergency preparedness related to the Dallas floodway and flooding events.

Knowledge, Skills, and Abilities Required to Perform Work

- Knowledge of design and construction of drainage related infrastructure.
- Knowledge of the principles of floodplain management, water resource management, environmental sustainability, inspections, drainage utility management, permitting, and public education.
- Thorough knowledge of business principles, practices and techniques used in department management.
- Knowledge of the principles of public administration.
- Knowledge of principles of personnel management and ability to plan, direct, and coordinate the work of others through subordinates.
- Ability in strategic planning and implementation.
- Experience with public private partnerships.
- Ability to work with a diversified group of individuals.
- Excellent written oral communication skills.
- Knowledge of marketing and contracting regulations for municipal governments, and ability to negotiate contracts.
- Ability to establish and maintain an effective working relationship with all levels of management, city officials, vendors, other government agencies, other employees and the general public.



Education

Qualified candidates will have a Bachelor's degree in Civil or Environmental Engineering, a Master's in Public Administration, or a related field and at least ten years experience, including experience at managing and directing a complex organization at the executive level. Knowledge of FEMA, flood insurance programs, Corps of Engineers, Civilworks programs and permitting, EPA, TCEQ, and M4 NPDES permitting is highly desired.

Salary

The City of Dallas is offering a competitive salary commensurate with experience and a comprehensive benefits package. Relocation assistance will also be available for the successful out of area candidate.

How to Apply

Interested applicants should forward a cover letter and resume to:

resumes@affionpublic.com

Reference: **DALLASTWM**

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