



Chief Resiliency
Officer
CITY OF SAN ANTONIO, TEXAS

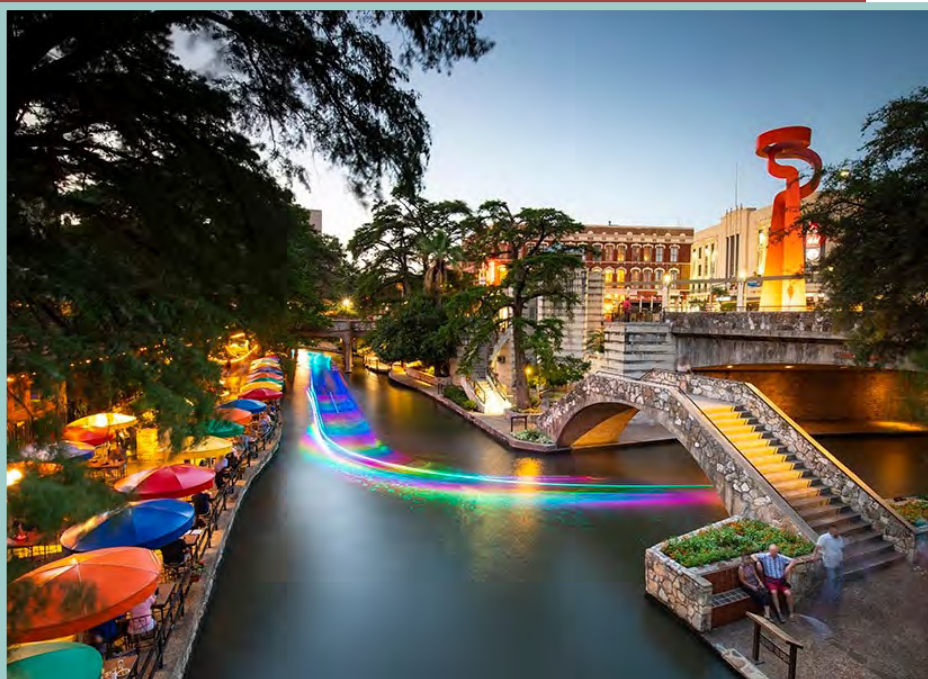
About San Antonio

The City of San Antonio is the Nation's 7th largest city and is home to more than 1.6 million residents. Located in South Central Texas, approximately 140 miles from the Gulf of Mexico, San Antonio offers its residents one of the most attractive and affordable lifestyles in the country. Residents enjoy one of the lowest tax rates in the State as well as a plentiful supply of high-quality housing and low utility rates. The economy of San Antonio is an excellent mix of business services, manufacturing, health care, communications, corporate and regional offices, government, and the convention and tourism industry. San Antonio is also home to one of the largest concentrations of military bases in the United States. One of the nation's fastest growing cities, San Antonio is rich in recreational and cultural opportunities and is home to the 5 time Champion San Antonio Spurs.

City Government

San Antonio has a Council-Manager form of government with an eleven-member City Council. Councilmembers are elected by District, while the Mayor is elected at-large. The term of office for the Mayor and all members of the City are two-year terms, for not more than four (4) full terms of office. The City Council appoints the City Manager, who appoints all officials in executive positions with the exception of the City Clerk, City Internal Auditor, Presiding Judge, and Municipal Judges.

The City of San Antonio has been recognized for its high level of professional management and model practices by the International City/County Management Association (ICMA), and National Civic League, amongst others. For ten consecutive years, the City has maintained a AAA bond rating. The Fiscal Year 2023 adopted operating budget is \$3.4 billion with close to 13,000 employees across approximately 40 departments. The City has made a commitment to advancing diversity, equity and inclusion, primarily through the formation of a citywide Office of Equity in 2017.





The Position

The Chief Resiliency Officer will lead the implementation and refinement of the resilience programs and policies for the City of San Antonio. The CRO will work with City leadership in the implementation of new technology for climate transformation, ensures the collaborative implementation and execution of cohesive resiliency and sustainability strategies and services across City departments, and serves as the City's resiliency liaison and coordinates public sector efforts and collaborates with internal and external partners and stakeholders.

Essential Job Functions

- Facilitates and coordinates the development, implementation, and refinement of resilience and sustainability programs and policies.
- Works closely with all department directors in achieving targeted resilience standards.
- Serves as the primary point of contact for resilience programs and policies and collaboratively works together with stakeholders to establish a compelling vision to drive resilience efforts.
- Facilitates the development, coordination, and implementation of processes to award grants to community organizations for programs focused on climate action and mitigation.
- Develops an overarching resilience and sustainability strategy that identifies the City's resiliency challenges, capabilities, plans to address these issues, and any current gaps or shortfalls in achieving goals. Develops and reviews baseline sustainability measures for all project types.
- Fosters relationships and collaboration with other departments, partner municipalities, civic groups, community foundations, senior government staff, elected officials, local businesses, and residents with a goal of improving communication, training and educating stakeholders, promoting synergy, and ensuring active and inclusive input.

Essential Job Functions Cont.

- Ensures resilience and sustainability standards for City bond and energy efficiency programs are administered effectively as outlined in the approved scope of work.
- Develops strategies that leverage City and external sources of funding to maximize the impact of these policies and programs.
- Develops, coordinates, and leads a legislative strategy for resilience and sustainability in coordination and cooperation with other city departments. The strategy will address local, state, and federal opportunities and must collaborate with internal and external stakeholders to also include other Texas cities.
- Remains informed of sources of resilience funding and directs efforts to compete for funds.
- Stays apprised of resilience and sustainability needs for all elements of the community. Serves as the advocate of these programs in the community and in local government.
- Tracks relevant data, implements evaluation strategies, and develops reports and tools to keep the City organization, strategic partners, and the community informed about goal achievement and environmental impact indicators.
- Conduct periodic resilience inventory analysis by department of activities and programs that are vulnerable to unexpected events.
- Review Office of Sustainability Climate Action & Adaptation Plan and EOC's Emergency Management Plan and other potential system failures.
- Performs related duties and fulfill responsibilities as required.





Knowledge, Skills and Abilities

- Knowledge of local, state, and federal programs and resources regarding resilience and sustainability programs
- Knowledge of grant administration, compliance, and fiscal management
- Knowledge of public administration practices and local government issues
- Skill in utilizing a personal computer and associated software programs
- Ability to act as a liaison between various federal, state, and local government departments and/or agencies and private business
- Ability to present complex projects verbally and in writing
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals
- Ability to prepare clear and concise administrative and financial reports
- Ability to interpret and apply Federal, State and local policies, procedures, laws, and regulations
- Ability to implement policies and procedures
- Ability to communicate clearly and effectively, both verbally and in writing
- Ability to work primarily inside an office environment
- Ability to establish and maintain effective working relationships with City staff, other government agencies, community groups, the general public, and media representatives

Education & Experience

Qualified candidates will have a Bachelor's Degree from an accredited college. A Master's Degree in a related field is preferred. They will also have Ten (10) years of increasingly responsible professional experience in local government, administrative services, or related experience to include three (3) years of supervisory experience.

Ideal Candidate

The ideal candidate should have a solid understanding of the complex systems at play between human, environmental, financial, and operational systems to plan for future scenarios, combat natural disasters, and support impacted communities in times of crisis.

The ideal candidate should have experience bringing together a wide array of stakeholders from non-profits, other departments and the community to coordinate efforts and oversee the implementation and execution of policies and initiatives.

The ideal candidate should have the ability to think proactively, solve problems, identify courses of action and provide recommendations. Advanced oral, written, presentation and listening skills will be essential, as well as strong collaboration and team building skills.



Salary

The salary range for the position is \$138,395.82 - \$221,433.42. The City of San Antonio is offering a competitive salary commensurate with experience. The City also offers generous benefits and retirement including a car allowance, annual and personal leave, deferred compensation plan, and participation in the Texas Municipal Retirement System (TMRS).

How To Apply

Interested applicants should forward a cover letter and resume to:

resumes@affionpublic.com

Reference: SACRO

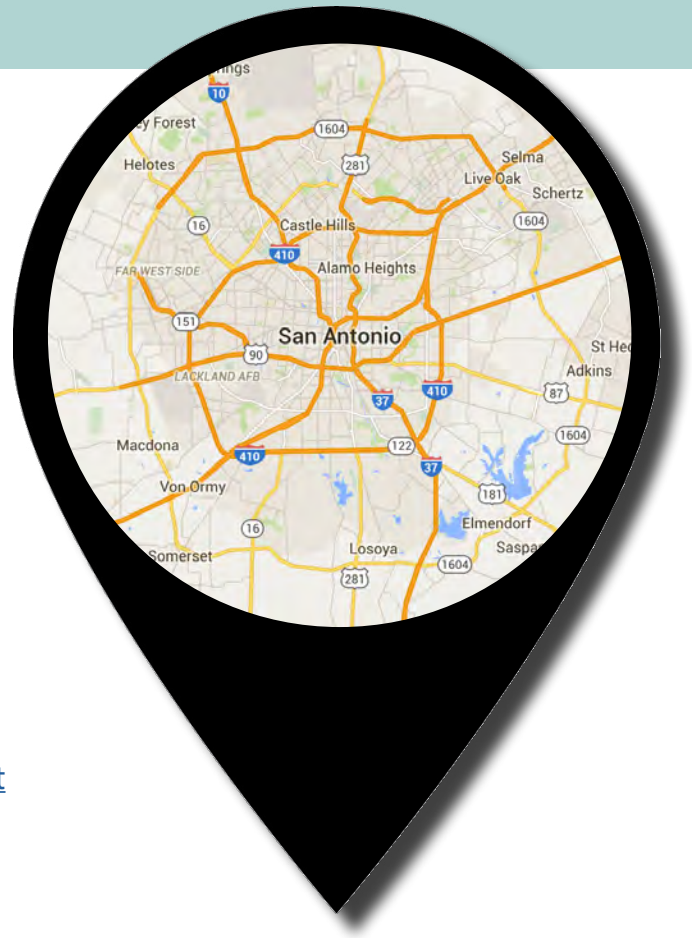
Affion Public
PO Box 794
Hershey, PA 17033
888.321.4922
www.affionpublic.com



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