

City of College Station, TX

DIRECTOR OF WATER SERVICES



1101 Texas Ave. College Station, TX 77840



The Community

The City of College Station is located in the heart of central Texas with a population just over 117,000 and ranks among the 15 fastest-growing metros in the country. The City of College Station is the home to Texas A&M University, the third largest public university in the nation. Located only 100 miles from Houston and Austin and 160 miles from Dallas and San Antonio, College Station is within four hours driving time of more than 14 million people. A network of well-maintained highways and a nearby regional airport serviced by major international airlines facilitate quick transportation between College Station and the rest of the country.

College Station has been recognized as one of the nation's top 10 places for business, jobs, families and retirees. In addition, the city has been named America's No. 1 college town and was a finalist for the nation's friendliest.

College Station boasts one of the lowest property tax rates in Texas, and despite its exponential growth, has found a way to maintain a small-town feel while offering abundant entertainment and recreational opportunities in a safe and wholesome environment.

College Station is the only city in the country with six nationally accredited core service departments -- parks, public works, water, fire, police and public safety communications. It is among the safest and most family-friendly places in Texas, consistently maintaining one of the state's lowest crime rates. Kiplinger's has also ranked College Station among the nation's 10 best places to raise a family.

Accolades

- No. 1, 10 Cities Primed for Economic Growth in 2018 -- CardRates.com (2018)
- No. 1, Best Places to Live in Texas -- Livability.com (2018)
- No. 4, Most Recession-Recovered Cities -- WalletHub (2017)
- No. 7, America's Best College Towns -- AIER (2017)
- No. 2, Best Texas College Towns for Fun & Affordability -- TurboTenant.com (2017)
- No. 4, Safest Cities in Texas -- Niche.com (2017)
- Fastest-growing non-suburb in Texas and No. 15, Fastest Growing U.S. Metros - U.S. Census Bureau (2016)

Government

The City of College Station incorporated in 1938 and operates under a council-manager form of government. The council-manager form is the system of local government that combines strong political leadership, representative democracy through elected officials, and professional management. The form establishes a representative form of government by concentrating all power in the elected city council. The council hires a professionally trained and educated city manager to oversee the delivery of public services and the daily operations of the City. Council members are part-time volunteers who serve as the policy making board for the City's government.



Water Services Department

The Water Services Department is committed to water conservation and public education, and works hard to provide customers with safe, high quality drinking water and outstanding wastewater treatment services. This effort begins at the water source and continues throughout the water distribution and wastewater treatment process.

The Water Services Department operates as a self-sustaining Enterprise Fund, meaning it receives no revenue from sales tax or property taxes. Water Services operates entirely on funds generated from water and wastewater rates and service charges from our customers.

The Position

The Director of Water Services organizes, plans, directs, leads, manages, supervises and coordinates the activities and operations of the various divisions of the Water Services Department. This position reports to the Deputy City Manager.

Essential Functions and Responsibilities:

- Provide overall guidance and vision for the Water Services department that includes a focus on strategic planning, continuous improvement and organization structures for best alignment with the department's and City's mission, vision and values.
- Provide daily leadership and guidance to the activities of water production and distribution, collection, treatment of wastewater, environmental compliance functions, and related programs. Monitor and evaluate effectiveness and efficiency of service delivery methods and procedures.
- Coordinate development of short and long-range plans and programs for the department. Develop and manage comprehensive Capital Improvements Program.
- Establish and administer departmental policies, procedures, and methods for the operation and maintenance of systems. Ensure compliance with federal, state and local requirements.
- Conduct or delegate to departmental management personnel the following activities: hiring, evaluating, counseling, disciplining and termination of subordinate employees. Assign work activities, projects and programs; monitor work flow; review and evaluate work products, methods and procedures.
- Prepare, administer and manage the department budgets.
- Serve as the department's primary contact and spokesperson to a variety of boards, commissions, and committees. Prepare and present staff reports and other necessary correspondence to senior management and city council.

Education and Experience

Qualified applicants will have a Bachelor's Degree in Engineering or a related field in addition to seven (7) years of progressively responsible experience in a medium to large municipal water utility service, including five (5) years in a management/supervisory capacity. A Master's degree is preferred. A Professional Engineer license (P.E.) is highly desired.

The Ideal Candidate

The ideal candidate will have knowledge of water utilities practices and procedures, national organization and industry standards, safety codes, city ordinances and relevant laws and regulations, personnel management, and construction management. Knowledge and experience with ground water system operations and interactions with a Ground Water Conservation District is desired. Strong knowledge and experience in budget preparation/management and capital improvement financing is required for the success of this position.

The ideal candidate will need to be an effective leader with a strong ability to collaborate, build, and maintain relationships with the entire organization and throughout the community.

The ideal candidate must possess the capacity and interest to be an effective mentor for staff and have a demonstrated track record of setting a positive example of competence, professionalism, accountability, trust, energy and work ethic while promoting good organizational health and morale; advanced written and oral communication skills are imperative. This individual must be able to adhere to the highest ethical and moral standards and be able to display transparency.

Salary

The City of College Station is offering a competitive salary commensurate with experience and a comprehensive benefits package. Relocation assistance will be available for the successful out of area candidate.

How to Apply

Interested applicants should forward a cover letter and resume to:

resumes@affionpublic.com

Reference: CSDWS

Affion Public
2120 Market Street
Suite 100
Camp Hill, PA 17011
888.321.4922
Fax: 717-214-2205



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www.affionpublic.com



The City of College Station is an Equal Employment Opportunity Employer.